

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 30th January, 2013 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 17th day of January 2013

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 18)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 12 December 2012.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 8 January 2013 (Pages 19 - 24)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Housing Strategic Tenancy Strategy 2012 - 15

Minute 520 refers

(B) Local Authority Mortgage Scheme

Minute 521 refers

(C) Council Tax Reduction Scheme

Minute 522 refers

Note – Members are asked to bring their copy of the Executive agenda to the meeting.

8. Development Control Committee: Minutes - 9 January 2013

*Chairman: Councillor S Rutland-Barsby
(to follow)*

9. Joint meeting of Scrutiny Committees: Minutes - 15 January 2013

*Chairman: Councillor D Andrews
(to follow)*

10. Human Resources Committee: Minutes - 16 January 2013

Chairman: Councillor C Woodward

(to follow)

To consider recommendations on the matter below:

(A) Pay Policy Statement

11. Audit Committee: Minutes - 23 January 2013

Chairman: Councillor J Ranger

(to follow)

To consider recommendations on the matter below:

(A) Response to Auditor's recommendations relating to an objection to 2011-2012 Accounts

12. Council Tax Base (Pages 25 - 32)

13. National Non-Domestic Rates (NNDR) Calculation (Pages 33 - 44)

14. The Standards Complaints Procedure (Pages 45 - 64)

15. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)